



## NOTICE OF THE 34<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given that 34<sup>th</sup> Annual General Meeting of United Commercial Bank Ltd. will be held on May 11, 2017 (Thursday) at 11.00 A.M at Senamalancha, Dhaka Cantonment, Dhaka to transact the following businesses:

1. To Receive and Adopt the Audited Financial Statements for the year ended December 31, 2016 & the Auditor's Report thereon and the Report of the Directors'.
2. To Approve 15% Cash Dividend as Recommended by the Board of Directors.
3. To Appoint the Directors of the Bank.
4. To Approve the Appointment of the Independent Directors.
5. To Appoint the External Auditors & fix their remuneration.

By order of the Board

(ATM Tahmiduzzaman, FCS)  
Company Secretary

Dated: April 26, 2017

### Notes:

- (i) The 'Record Date' in lieu of Book Closure has been fixed on April 25, 2017 (Tuesday).
- (ii) The Shareholders whose names appeared in the Register of Members of the Company or in the depository (CDBL) on the Record Date i.e. April 25, 2017 (Tuesday) will be eligible to attend the meeting and entitled to dividend as mentioned above.
- (iii) A member eligible to attend the Annual General Meeting may appoint a proxy to attend and vote on his/her behalf. The instrument appointing proxy duly signed by the member and stamped (TK. 20.00) must be submitted to the Registered Office of the Company at least 72 hours before the Meeting.
- (iv) Members/ Proxies are requested to record their entry in the AGM well in time on May 11, 2017 (Thursday). The registration counter will open at 9.00 A.M. on the AGM date.
- (v) Annual Report, Attendance Slip and Proxy Form along with the Notice are being sent to all the Members by Post/Courier Service. The Members may also collect the Annual Report and Proxy Form from the Registered Office of the Company and may download proxy form from the Bank's website i. e. [www.ucb.com.bd](http://www.ucb.com.bd).
- (vi) The concerned Brokerage Houses are requested to provide us with a statement with the details (Shareholders' name, BO ID number, client-wise shareholding position, gross dividend receivable, applicable tax rate and net dividend receivable) of their margin loan holders who holds UCB shares, as on the 'Record Date' along with the name of the contact person in this connection, to the company's share office on or before 30.04.2017. The Brokerage houses are also requested to provide us with their Bank name & Account number, routing number etc.
- (vii) In compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013, No Gift/Gift Coupon / Food Box shall be distributed at the ensuing 34<sup>th</sup> AGM.